

Moose Lake Safety Committee

Meeting Agenda

09/22/21

1000 hrs

Type of Meeting: Quarterly Safety Committee Meeting per DCT Policy: 120-1060

Meeting Facilitator: Erin L Monroe

Invitees: David A Clanaugh, Krista M Gilpin, Sara L Kulas, Chad A Mesojedec, Peter W Steen, Ann Linkert

- I. Call to order
- II. Roll call – Ice Breaker
 - a) If you could go anywhere right now (pre Covid), where would you go and why?
Switzerland – because of the videos that were on Facebook a while ago about the mountains, rivers, crazy flower fields, and quant little towns. (Coffee w/ the view and the breeze)
 - b) What is the strangest food you have ever eaten?
Raw foods - Sushi
- III. Approval of minutes from last meeting (Ann/ (Only 3)
- IV. Announcements
 - a) Friday weekly Safety Talking Points posted to announcements page
 - b) Phoenix reports
 - a. Ladders in penthouse were located unsecured. SC resecured after locating padlock and chain.
 - b. Shower chair in 1D missing screws in the backrest. SC secured but could not locate a replacement.
 - c. Chest press machine has broken piece causing the cable to come detached from the machine. Machine placed out of order.
- V. Continued Business
- VI. Safety Inspections
 - a) Arc flash stickers on electrical panels – Main Switch Gear Room
 - b) Eyewash station needs to be inspected – South Vocational Shop (COMPLETED)
 - c) Arc flash stickers needed on electrical panels – 9007 Data Room
 - d) Fire extinguisher blocked; recommend yellow tap on ground – Dry Storage Room

- e) Egress blocked by food cart – Dry Storage Room (COMPLETED)

VII. Emergency Preparedness

- a) Fire Drills
 - a. 07/30/21 – 3rd Watch
 - b. 08/10/21 – 1st Watch
 - c. 08/25/21 – Fire alarm (1931 hrs)
 - d. 09/11/21 – 3rd Watch
- b) Severe Weather Drills

VIII. Employee Injury Report

- a) 07/08/21 – EE injured by combative client
- b) 07/11/21 – EE injured by combative client
- c) 07/11/21 – 2nd EE injured by combative client
- d) 07/23/21 – Ambulance was called for an EE that felt dizzy and disoriented.
- e) 08/18/21 – EE was pushing a cart through the sallyport when the door closed, catching her hand between the cart and the door.

IX. Client Injury Report

- a) Fall in room – 5
- b) Trip and fall – 4 (Road, hallway, staff desk, unknown)
- c) Slip and fall – 5 (Hallway x2, shower, outside of shower, kitchen)
- d) Laceration – 2
- e) Other – 5 (Working out, softball x2, broken crutch, mixing bowl)

X. Product/Equipment Recall

- a) 07/14/21 – Academy Sports + Outdoors Recalls 24” Bicycle Due to Fall/Injury Hazard
- b) 07/21/21 – American Outdoor Brans Recalls Earmuffs w/ Rechargeable Lithium Battery Packs Due to Fire/Burn Hazards
- c) 07/21/21 – Harbor Freight Tools Recalls One-Stop Gardens 15K/30K BTU Tank Top Propane Heaters Due to Burn Hazard
- d) 07/21/21 – Rite Aid Recalls Rechargeable Handheld Fans Due to Fire Hazard
- e) 07/29/21 – Generac Recalls Portable Generators Due to Finger Amputations/Crushing Hazard
- f) 08/04/21 – Sling Loungers (Sold at Dollar General) Recalled Due to Amputation/Laceration/Pinching Hazard
- g) 08/04/21 – Several Well-Known Brand Names Humidifiers Recalled Due to Fire/Burn Hazard
- h) 08/04/21 – LG Energy Solution Michigan Recalls Home Energy Storage Batteries Due to Fire Hazard
- i) 09/15/21 – Gas One Recalls Propane Adapter Hose Due to Fire Hazard

- j) 08/18/21 – Intertex Recalls Blower Fans Due to Fire Hazard
- k) 08/18/21 – Marin Mountain Bikes Recalls Bicycles Due to Fall/Crash Hazard
- l) 08/18/21 – TJX Recalls Counter Stools Due to Fall/Injury Hazards (Sold at HomeGoods/HomeSense Stores)
- m) 08/18/21 – Primark Recalls Scent Stamper Pens Due to Elevated Levels of Benzyl Alcohol
- n) 08/18/21 – Ravin Crossbows Re-announces Recall of White Arrow Nocks Due to Injury Hazard and Additional Incident (2 Dozen Series Injuries)

XI. Infection Control

Employee flu clinic has been scheduled and dates posted.
Client flu clinic being scheduled.

- a) COVID Updates

XII. New Business / Round Table

- David – volunteers have responded to the vaccine status; some volunteers request clients to mask.
- Krista – still working task list.
- Ann – low on testing kits. Trying to order specific 3M respirators.

XIII. Adjournment – 1031 PM