

# **Moose Lake Safety Committee**

## **Meeting Agenda**

12/17/21

1100 hrs

Type of Meeting: Quarterly Safety Committee Meeting per DCT Policy: 120-1060

Meeting Facilitator: Erin L Monroe

Invitees: Matthew E Anderson, James P Berg, David A Clanaugh, Samuel A Clark, Edward R Daoust, Jay M Gerdes, Krista L Gilpin, Sara L Kulas, Ann M Linkert, Chad A Mesojedec, Arthur R Miller, Bryan D Moe, Rachel A Newman, Robin L Olson, Joanne V Peterson, Kathryn L Schesso, Sabrina N Search, Betty J Steeg, Peter W Steen, Christopher M Thomsen

- I. Call to order @
- II. Roll call – Ice Breaker
  - a) As it is the holidays, what was your favorite gift you ever received either as an adult or as a child? (Dolly the friendly lion.)
- III. Approval of minutes from last meeting (Sara/Peter & David)
- IV. Announcements
  - a) Friday weekly Safety Talking Points posted to announcements page
  - b) New eye protection policy in effect as of Monday
- V. Continued Business
  - a) Fall protection around the chiller towers
  - b) Fall protection in penthouse areas
  - c) Phoenix Reports:
    - a. 10/01/21 – Client brought staff a broken chair off of Unit 10.
    - b. 10/03/21 – Client reported no hot water for several days.
  - d) Check on the eye protection for visitors
    - a. Ann/Krista
- VI. Safety Inspections
  - a) Noted cleaning items stored in fire extinguisher boxes.
- VII. Emergency Preparedness

a) Fire Drills

- a. 10.16.21 – 1811 hrs (Fire Alarm)
- b. 10.27.21 – 3<sup>rd</sup> Shift Drill
- c. 11.02.21 – 3<sup>rd</sup> Shift Drill
- d. 11.09.21 – 1818 hrs (Fire Alarm)
- e. 12.02.21 – 1<sup>st</sup> Shift Drill

b) Severe Weather Drills

VIII. Employee Injury Report

- a) 10/08/21 – EE injured calf area of the leg during an A-team drill.
- b) 10/29/21 – EE felt a snap in lower back while lifting boxes of paper.
- c) 11/01/21 – EE sustained a needle stick while receiving a used insulin pen from client.
- d) 11/20/21 – EE was cleaning the client showers when she felt a burning sensation in her back.
- e) 12/09/21 – EE sustained a laceration of the hand while installing windows without the proper PPE.
- f) 12/14/21 – EE sustained a possible hernia lifting a bucket of water.

IX. Client Injury Report

- a) Fall in room – 11 (Team Room, changing clothes, laundry bag)
- b) Trip and fall – 2 (Carpeted area, stairs)
- c) Slip and fall – 6 (Dining hall, shower x2, unit hall – tile/floor, Phone area – tile/floor, Mopped floor)
- d) Other – 5 (Wheelchair, Horseplay, bad leg, unknown, dizzy)

X. Product/Equipment Recall

- a) 10/22/21 - Walmart Recalls Better Homes and Gardens Essential Oil Infused Aromatherapy Room Spray with Gemstones Due to Rare and Dangerous Bacteria; Two Deaths Investigated
- b) 10/28/21 - Specialized Bicycle Components Recalls Tarmac SL7 Bicycles and Framesets Due to Fall and Injury Hazards
- c) 10/28/21 - Hobby Lobby Recalls White Wood Stools Due to Fall and Injury Hazard
- d) 10/28/21 - ElliptiGO Recalls Arc Model Stand-Up Bicycles Due to Fall and Injury Hazards
- e) 10/28/21 - Macy's Recalls Martha Stewart Collection Oil & Vinegar Cruets Due to Laceration Hazard
- f) 10/28/21 - Kohl's Recalls SONOMA Goods For Life Branded Ultimate Oversized Antigravity Chairs Due to Fall Hazard
- g) 10/28/21 - Venom Motorsports Recalls Youth Model All-Terrain Vehicles (ATVs) Due to Crash Hazard and Violation of Federal Safety Standard; Sold Exclusively on VenomMotorsports.com
- h) 10/28/21 - Luyuan Recalls Youth All-Terrain Vehicles (ATVs) Due to Crash Hazard and Violation of Federal ATV Safety Standard

- i) 11/03/21 - Power Handles Recalled Due to Fire and Burn Hazards; Manufactured by Elektron Music Machines
- j) 11/03/21 - Usines Giant Factories Recalls Gas Water Heaters with Emerson Control Valves Due to Risk of Carbon Monoxide Poisoning
- k) 12/08/21 - GE Appliances, a Haier Company, Recalls to Repair Free-Standing and Slide-In Ranges Due to Tip-Over Hazard

XI. Infection Control

- (?) Employee flu clinic has been scheduled and dates posted. (Occurred -
- (?) Client flu clinic being scheduled.

a) COVID Updates

- a. NA

XII. New Business / Round Table

- a) Job Safety Analysis Review
- b) Shovels being stored on client units unsecured.

XIII. Adjournment – 1202 hrs