

MSOP Moose Lake
Safety Committee Meeting
March 26, 2020
FIRST Quarter Meeting Minutes

Staff Present:

Ann Linkert, Erin Monroe, Kari Ovsak, Michele Caron, Chad Mesojedec, Sara Kulas, Jessica Langhorst, John Carlson.

Employee Injury Report:

- Erin reported three accidents 01/29/2020 Vehicle Accident; 03/22/2020 two slips & falls.
- Ann reported 1 assault/aggressive act on staff by clients for **1st quarter 2020**.

Product Equipment Recall:

No Report

Infection Control:

- Kari reported a new CBT will be forthcoming with an urgent update to infection control. There are multiple meetings per day ongoing.
- Michele brought up to please have clear direction on how to handle contact with clients if they get quarantined. During the flu some staff were using book passes and others were opening client doors.
- Sara reported communication is being addressed by the command post.
- Kari reported the information on COVID-19 changes frequently, so please use the website in the announcements.

Emergency Preparedness:

- Ann reported the command post is being briefed on emergency preparedness and procedures will be included.

Quarterly Safety Inspection

- Ann reported there was none since the last, and she asked if anyone was aware if the items from the last inspection were addressed. No one was sure, and Chad reminded everyone to keep placing items on the security inspections as work orders.

NOTE: (From last meeting) All safety items were followed up/completed within the 30-day Safety Performance Standard.

OLD Business:

Subject: Eyewash upgrades in Health Services/Dental Clinic

Responsible person(s): Erin Monroe/ Maintenance

Action taken: Replacing the eyewash(s) in Health Services and the Dental Clinic. Parts are in. Scheduling time for plumber to install.

Responsible person (s) Erin/Kari will verify and confirm location for eyewashes

Timeframe: Not Completed, ongoing until complete

03/26/20: Keri Ovsak is not aware if this has been completed, and she will try to verify.

Subject: Confined Space Entry Training

Responsible person(s): Erin Monroe, Joe Mohelsky

Action taken: (From last meeting) Maintenance will no longer contract out any work involving confined space entry and will be performing this with staff.

- John reported Rob Nordstrom was on site and was going to identify spaces.

Timeframe: Ongoing

Subject: Concern raised about the need for handicapped doors on the inside doors or the Main Building, North entrance.

Responsible person(s): N/A

Action taken: Ann reported per Legal the facility is not required to change the doors.

Timeframe: Completed

Subject: Lockout Tagout Training

Responsible person(s): N/A

Action taken: John reported maintenance and Vocational staff completed lockout tag out training with Rob Nordstrom.

Timeframe: Completed

Old Business (continued)

Subject: PPE Contents and Locations

Action taken: From the last meeting: Need to review what PPE contents are included and where they are kept. Many white suits are too small and should include larger sizes. Krista will also look at policy language regarding this.

- Kari reported due to the COVID-19 planning, DCT has put into place a tracking mechanism for supplies. She mentioned health services has kits if there should be a larger than just a spot or two of blood event.
- Erin asked about first aid kits and suggested a blood-borne pathogen spill kit should be located with a first aid kit. She is used to first aid kits being in each work area.
- Kari stated we have a policy on first aid kits

Responsible Person: Michele will check all areas for kits

Timeframe: By next Safety Meeting

Subject: Transports in Bad Weather

Responsible person(s): Ann

Action taken: Continue to work with staff and swap them out if they are not comfortable driving in current weather conditions.

Timeframe: Ongoing as weather changes

NEW Business:

- Sara reported initiative for fit additional fit testing for staff.
- Kari reported N95 respirators are only if a nurse obtains a swab and would not be needed by other staff in most situations.
- Ann mentioned there was discussion on whether or not A- team may need them because of contact with a client. They currently have their own masks so that would be a barrier.

Responsible Person: Ann will try to arrange a "Train-the-trainer" so we will get additional staff involved in fit testing.

Recorded by: Michele Caron, Security Counselor Lead; MSOP-ML AFSCME

Submitted by: Michele Caron