

**MINNESOTA SEX OFFENDER PROGRAM  
AFSCME LABOR/MANAGEMENT MEETING  
Moose Lake – Admin Conference Room  
February 4, 2021 1:30 – 2:30 PM**

**MANAGEMENT AGENDA ITEMS**

1. Review last month's meeting minutes

- Management stated they didn't have minutes/notes, requested if Union had some
  - ✓ Sabrina has union's notes and will send to management, Conversation that share-point does not have updated minutes from committee
  - ✓ Bryce to check on and update online

2. Command Post Update

- Schedule change posted
- Vaccines are available, not mandated but highly encouraged to get one
- After visiting opens may be more changes
- Yard time changes- stuff to escort
  - ✓ Alpha/Beta- 5 at a time
- Slow transition still to open- open invitation for labor to bring concerns to management and discuss opening with management

3. Incident Reports

- a. Staff are not submitting on days of incident
- b. OD's rely on reports
- c. Reports have to get done by end of shift & IF you need to stay, go get help if needed to make time to get done

❖ New employees: Added item

- 3 NEO's in last group
- 4 passed interview
- 4 more interviewing

**LABOR AGENDA ITEMS**

1. Lobby Control

- Bid staff want update with if and when returning
  - ✓ Terri and Ann talked about doing what is making most sense with facility
    - What are we missing, what is working better, and what is going to best with that position

2. Cluster scheduling

- Bid staff moved out- put on unit now
  - ✓ Utility staff need time in cluster to keep trained

- ✓ Once spots eliminated, you become utility
- Ann we need to be more efficient
- Kevin states understands it is there bid and we will proceed cautiously with making things normal again
- When scheduling and filling clusters, we don't know who is bid where when filling

3. Forcing- medical appointments

- Are to notify OD and you should be able to go to appointments, but bring documentation for appointment time- should be able to leave and return after appointment as to not take all shift if appointment doesn't take the full shift time

4. Joint LMC- Local 1092/404

- Kevin states they have talked with Nancy and Melissa about reopening joint LMC with both locals present
  - ✓ Encourage to bring concerns to statewide LMC instead of bringing back joint LMC
  - ✓ Also states there are a lot of operational differences:
    - Application of policies
    - Different contracts
    - Things can be brought to Ann to bring to statewide LMC
    - Kevin says it is in their best interest to keep separate LMC

5. Vaccine concerns- 2<sup>nd</sup> dose:

- Kevin says anxiety is there:
  - ✓ Call in sick, don't come into work if sick
  - ✓ Symptomatic concerns discussion- HR lead mgnt
    1. Covid leave for covid symptoms listed as in our email received