

MINNESOTA SEX OFFENDER PROGRAM

AFSCME LABOR/MANAGEMENT MEETING

Moose Lake – Admin Conference Room

September 3, 2020

1:30 – 2:30 PM

MANAGEMENT AGENDA ITEMS

1. **Lead Modules:** follow up, lead meeting or work group to be scheduled to address lead modules.
2. **Staff breaks:** try to take breaks at close as possible to assigned times to prevent OT and be available if OD has needs.
3. **Command post:** decommissioned, may be reinstated as needed.
4. **A-team 10 hours schedules:** A Team not all on same page, so on hold for now.
5. **Computer use for personal use:** “facebook and non work related sites” reminder to only access these on break times.

LABOR AGENDA ITEMS

1. **Lead schedule proposal:** pilot program? Work through Cory and Steve for proposal.
2. **Salary savings leave:** will consider for SC’s. Adequate coverage will allow Justin J to grant the leave, request through him, and it will be looked at on a daily basis. Other areas will be considered (discretionary) – request through your supervisor.
3. **Follow up on meeting with employee outside secure perimeter (investigations):** will try to be sensitive, but can’t guarantee.
4. **Mask (dirty masks):** will admin consider giving out new masks on weekly basis or when a mask is clearly dirty? Admin will look into supplies, masks are in the OD office. “20 – 30 a day are handed out”.
5. **Vacant positions/3 bid lid:** everything on hold right now for HR to calculate numbers. 2nd Mailroom spot will be looked at.
6. **Evaluations:** “does not meet expectations” does not mean one won’t receive a step increase.